

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School, Breamore Road, Downton, Salisbury, Wiltshire,
SP5 3HN
Date: 28 September 2017
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),
Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Engagement Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Director - Waste and Environment

Town and Parish Councillors

Alderbury Parish Council – E Hartford
Clarendon Park Parish Council – K Rodgers
Downton Parish Council – B Cornish
Firsdowm Parish Council – B Edgeley
Grimstead Parish Council – G Sowerby
Landford Parish Council – K Parker
Laverstock and Ford Parish Council
Pitton and Farley Parish Council – C Purves
Redlynch Parish Council – J Blocksidge & J Ramsay

West Dean Parish Council – H Urquhart
Whiteparish Parish Council – D Jones & N Sutherland
Winterslow Parish Council – A Sillence

Partners

Wiltshire Police- PC Matt Holland

Total in attendance: 29

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
19	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p> <p>Cllr Richard Clewer was welcomed as this was his first meeting of the Southern Wiltshire Area Board.</p>
20	<p><u>Apologies</u></p> <p>There were none.</p>
21	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 1 June 2017, were agreed as a correct record and signed by the Chairman.</p>
22	<p><u>Declarations of Interest</u></p> <p>The following declarations were made in relation to the Youth Funding Item:</p> <ul style="list-style-type: none"> • Cllr Clewer noted that his daughter attended the Whiteparish Youth Club – he did not take part in the discussion or vote on this application. • Cllr Randall noted that he was a member of Whiteparish PC which supported the Youth Club. As this did not constitute an interest, he was able to take part in the discussion and vote on this application.
23	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
24	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations running:</p> <ul style="list-style-type: none"> • Housing Site Allocations Strategy • New Waste Management Strategy & Information on Local Household Recycling Centres.
25	<p><u>Community-wide reports</u></p> <p>The Board noted the following written updates attached to the agenda:</p>

- Fire & Rescue
- WC Rough Sleepers

The following verbal updates were received:

Area Board Themes

Youth

Some parishes had not yet responded to our invite to attend a meeting. The Board would like nothing better than for young people to look at the grant applications, but this had not been possible in the past. Activities were still taking place in the youth clubs and Tom was meeting with Cllr McLennan soon to look at a revised approach.

Question: What was the situation regarding the youth worker vacancy for our area? Answer: The official line was that the youth worker would not be coming back, the Area Board had been given additional funding to compensate for this.

Footpaths

Cllr Randall noted that work had been quiet at the moment, and urged more Parish Councils or groups to come forward with some suggestions.

The main theme on the next agenda would be footpaths and all matters 'green'.

Police

PC Matt Holland gave an outline of the written report circulated at the meeting.

The team was a few PCSOs short across the area so some were covering extra areas during this time. Currently recruiting for PCSOs, please spread the word locally in your communities that we are recruiting.

There was an ambitious Special Constable recruitment project underway which aimed to recruit 500 across Wiltshire.

A recent operation was recently carried out to tackle metal theft. This had identified prolific offenders and 4 search warrants had been carried out.

Matt Smith & Nicola Clarke both PCSOs from this area were running the rural crime operations.

It had been established that some house burglaries carried out in Whiteparish, were part of a series going on in Hampshire.

The Chairman added that there was a project running to improve the 101 service. The Police and Crime Commissioner had also allocated additional funding to recruit more specials.

David Burton – Laverstock & Ford Parish Council

	<p>There had been a reoccurring issue of tacks being placed on a cycleway at Clarendon. He asked whether the Area Board CCTV camera could be positioned at this site. <u>Answer:</u> The Police had looked at the installation of a camera, the idea from their perspective was not practical. For the Board it would be a very serious decision as would require a magistrates order and would divert the only covert camera we have monitoring fly-tipping to a different cause.</p> <p>Cllr Devine noted that the Police had knocked on every door to alert people that they were aware of the issue. There was not a lot more that we can do.</p>
26	<p><u>Waste Management Strategy</u></p> <p>Tracy Carter, Associate Director for Waste and Environment delivered information on the consultation for the new Waste Management Strategy, to shape how the Council collects and manages household waste and recycling. The Council had adopted a 10-year business plan, and would now produce a strategy to support delivery of that plan.</p> <p>The Council was also carrying out a programme of refurbishment of its Household Recycling Centres (HRC). Churchfields would close for these refurbishments from 9th – 18th November, during that time the Amesbury and Warminster sites would remain open on their usual scheduled days.</p> <p>Tracy then asked those present to take part in a multiple-choice question session, using a small number of questions selected from the consultation. Those responses were collected for consideration as part of the consultation.</p> <p>For the full consultation about the Waste Management Strategy, please visit www.wiltshire.gov.uk/waste Closing date: 14th November 2017.</p> <p><u>Questions and comments received included:</u></p> <ul style="list-style-type: none"> • Information on how the energy would be drawn from waste would be useful as it could influence the way in which we answer some of the questions. The consultation needs to be in a format so that it is straight forward enough for people to feel comfortable in taking part. • There are a series of measures that have to be taken to reduce costs of the recycling operation, and there had been a decrease of recyclables from the previous year, was that a coincidence? – <u>Answer:</u> No, the main impact came from charging for the garden waste kerbside collection. • One issue I expected to see was an increase in the type of materials we are able to recycle. - <u>Answer:</u> From June 2018, we would only be collecting glass in the black box, everything else would go into the blue lid bin, with the addition of plastic trays, tubs and pots. We would not

	<p>however be able to recycle plastic film.</p> <ul style="list-style-type: none"> • As this was a rural area where there was a lot of fly-tipping, this would increase if the charges were introduced. <u>Answer:</u> Nationally there was an increase in fly tipping in areas that had some charges already as well as areas that did not. The majority of what was fly tipped was commercial waste, where the householder had paid someone to take it away and then they dump it. • There was concern about the suggestion of penalties for inappropriate recycling. <u>Answer:</u> In terms of charges we would only charge the cost of the charges to dispose of that material. It would be subject to a Cabinet member decision so members could feedback at the time. • Can householders put their paint tins in the household waste? <u>Answer:</u> We are aiming to work with households to assist everyone in recycling as much as possible. The paint tins are not normal domestic waste, and can be taken to the HRC. • Was the cost of clearing up fly tipping covered by the Waste budget? <u>Answer:</u> Particular types of materials like hazardous material was covered, however other waste when fly tipped was cleared as part of the street scene waste contract. • When the Salisbury HRC site was closed for refurbishments, would the Amesbury site open all day every day? <u>Answer:</u> No it will only be open on its usual days.
27	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Chairman noted that as the last Area Board meeting had been cancelled, there was one outstanding CATG recommendation for consideration by the Board, as detailed in the agenda.</p> <p>It was confirmed that Winterslow, Pitton & Farley and Firsdowm parish councils had met and discussed the request for a financial contribution towards the scheme. They had agreed an amount between them to put in a total of £1,250.</p> <p><u>Decision</u> The Southern Wiltshire Area Board allocated £5,000 for signage and layout improvements at Dunstable Crossroads on the Firsdowm Winterslow Road, subject to a contribution of £1,250 from Winterslow Parish Councils.</p>
28	<p><u>Grants</u></p> <p>The Board considered two applications for funding as detailed on the agenda.</p>

	<p><u>Decision</u> The application from Winterslow Scout Group was deferred until the next meeting.</p> <p><i>Reason</i> <i>The applicant was not present to speak on the project.</i></p> <p>Whiteparish Youth Group confirmed that their request had now reduced to £1,000, as there had been a parish council contribution and funding from the Waitrose green tokens award.</p> <p>The Chairman noted that the club should consider how it could be placed on a more sustainable financial footing for the future.</p> <p>The CEM noted that the funding was to help maintain a voluntary youth worker in the area. If other youth clubs came forward and asked for similar support for workers, then the board would be able to consider each application on its own merits, as it would want to maintain the provision for our young people.</p> <p><u>Decision</u> Whiteparish Youth Group was awarded £1,000 towards a paid Youth Worker.</p> <p><i>Reason</i> <i>The application met the Youth Funding Criteria for 2017/18</i></p>
29	<p><u>A Focus on Health & Well-being in Southern Wiltshire</u></p> <p>Chairman explained that there were two important themes contained within the councils Business Plan, these were Sustainable Communities and Health and Wellbeing (H&WB).</p> <p>H&WB was an important theme that the Board wished to pursue.</p> <p>Lead Member Cllr Richard Clewer noted that the H&WB Group is to meet to discuss how to improve the H&WB for the southern Wilts community area. They will look at the work already going on and how that could be improved and some areas of work that was not yet established.</p> <p>This initiative would work best on a community level, as the Board could draw on the use of volunteers and organisations that we already had.</p> <p>The Chairman had put together a list of ideas which has been circulated at the meeting.</p> <p>The Board then heard some examples of work already underway in some villages:</p> <p><u>Downton’s caring community – Jane (former Head of Adult Social Care)</u></p>

- Downton was a good-sized village with a lot going on and many people were already involved.
- They had started off with dementia friends training, this simple approach gave them a core of people that could then be make use of.
- Liaising with the Doctors surgery, pharmacy and keeping Police informed.
- They also used the Safe Places approach, this was a good start for a village, involving businesses and encouraging people to go out in the community in places that display the logo.
- They had asked the people in the chemist to talk to the people in the surgery, getting people together and asking them to share information.

Intergenerational project with Age UK/Trafalgar School– Sue Wight

Sue had been involved in an Area Board project taking place in Trafalgar School in Downton, sharing skills and finding ways forward and having a legacy effect.

Within the written report circulated at the meeting, there were proposals for consideration.

Wiltshire online has an existing system which we have drawn from.
Equip older people with the skills needed for using online systems.

The school has been fantastic with their input in to this project. Tom met with the head teacher who felt that the project could be used as a starting point to develop further areas of work.

Cllr David Burton added that all the secondary schools in Laverstock also wanted to run with this.

Music for Wellbeing CIC - Olivia McLennan

Olivia had been involved with dance based projects to help people with dementia and other long term conditions. The Board was then shown a DVD which showed some of the group sessions in action.

Three outcomes had been drawn from this work, creating a greater social involvement and Improving friendship and community connection.

There were on average, 12 to 14 participants per session.

Tom then drew attention to the paper circulated at the meeting and asked those in attendance to consider their village, in how well it provided for young and vulnerable people. Groups were asked to put some ideas down on paper, these were collected at the end.

Areas for consideration were:

Supporting elderly and vulnerable residents:

- A dementia-friendly village

- A village with a safe place(s)
- Who and where the elderly and vulnerable are is known (this needs definition)
- They receive informal neighbourly help and support
- The village offers activities specifically for them, ensures that they know about those activities, are encouraged to participate in them, and can get to them safely and easily
- There are transport arrangements to meet their needs
- Police know who they are and visit
- Fire and Rescue have assessed the safety of their homes
- The village (parish council?) can signpost to appropriate medical, social services, care and volunteer groups
- Someone or some organisation in the village knows which people receive support/care and keep an eye on them.
- Villages work with their churches and other organisations who already have networks in villages and contact with many of the vulnerable.
- Clubs and groups which exist in the village who can provide activities and or support are identified.

Helping young residents develop

- There is a range of constructive activities available. (Sports, active leisure, hobbies, cultural, artistic)
- Parents/volunteers in the village run a youth club or activity group with area board support.
- When participating in those activities they are kept safe
- The availability of such activities is generally known about throughout the village
- There are intergenerational projects bringing together the elderly and young
- There are volunteering opportunities for young people in the village and they are encouraged to participate in them
- Younger residents can be signposted to appropriate counselling services
- There is regular contact between young residents and the local Community Police Team

All residents

	<ul style="list-style-type: none"> • The village provides a range of sports, active leisure, hobby, cultural activities • Residents are actively encouraged to participate in the above activities • There are frequent opportunities for social interaction • Local health and safety risks identified and rectified • Safe walking, running and cycling routes are mapped in the village showing their routes and distances. <p>People were urged to take the list away with them and further discuss how their village supported its vulnerable.</p> <p>If a village was already doing good things, could this be shared with other communities?</p> <p>If improvements were needed, was there a project that you could get off the ground using Area Board funding?</p> <p>The list would also be circulated to all town and parish councils over the next week. A representative of the Board would come along to a parish council meeting to explain some of the things that were going on and advise on how to expand on some of these ideas in your areas.</p> <p>The Chairman added that the challenge was for villages and communities to think about what could be expanded or done better. He was proud of the fact that the Board had been instrumental in starting these initiatives we had heard about, with Tom in a facilitating roll.</p>
30	<p><u>Close</u></p> <p>The next meeting will be held on Thursday 7 December 2017 at Whiteparish Memorial Hall.</p>